

**ARCHDIOCESE OF CHICAGO
PROPERTY PURCHASE/SALE EXECUTION FORM**

| <p><i>Parish Name:</i> _____ <i>Parish #:</i> _____</p> <p><i>Address:</i> _____</p> <p><i>Site Address:</i> _____</p> <p><i>Taxes:</i> _____</p> <p><i>Property Index Number:</i> _____</p> <p><i>DESCRIPTION OF CURRENT OR FUTURE PROPERTY USE:</i></p> <p>_____</p> <p>_____</p> <p><u>PURCHASE:</u></p> <p><i>Purchase Price:</i> _____</p> <p align="center"><u>PAYMENT INSTRUCTIONS:</u></p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Source of Funds</u></th> <th style="text-align: left;"><u>Account Numbers</u></th> <th style="text-align: left;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td><i>Savings</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>Loan</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>Building Fund</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>Const. Loan</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>Millennium</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>Other</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>Grant</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td><i>CD</i></td> <td>_____</td> <td>_____</td> </tr> <tr> <td></td> <td align="right"><i>Total</i></td> <td>_____</td> </tr> </tbody> </table> <p><u>SALE:</u></p> <p><i>Contracted Price:</i> _____</p> <p><i>Distribution of Funds:</i> _____</p> <p><u>SALES DISTRIBUTION OF FUNDS:</u></p> <p><i>Up to 50% of all the net proceeds will be applied to any outstanding loans. The remaining balance will be deposited into a building fund account in the Parish name.</i></p> <p><i>cc: Senior Counsel</i></p> | <u>Source of Funds</u> | <u>Account Numbers</u> | <u>Amount</u> | <i>Savings</i> | _____ | _____ | <i>Loan</i> | _____ | _____ | <i>Building Fund</i> | _____ | _____ | <i>Const. Loan</i> | _____ | _____ | <i>Millennium</i> | _____ | _____ | <i>Other</i> | _____ | _____ | <i>Grant</i> | _____ | _____ | <i>CD</i> | _____ | _____ | | <i>Total</i> | _____ | <p><i>Case Number:</i></p> <p>_____</p> <p><i>Purchase</i> <input type="checkbox"/></p> <p><i>Sale</i> <input type="checkbox"/></p> <p><i>APPROVALS:</i></p> <p>_____</p> <p><i>REAL ESTATE MANAGER</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> <p><i>VAC</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> <p><i>PASTOR</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> <p><i>VICAR</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> <p><i>RESEARCH & PLANNING</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> <p><i>PARISH OPERATIONS</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> <p><i>DIRECTOR OF FINANCE</i></p> <p>_____</p> <p><i>Date</i></p> <p>_____</p> |
|--|------------------------|------------------------|---------------|----------------|-------|-------|-------------|-------|-------|----------------------|-------|-------|--------------------|-------|-------|-------------------|-------|-------|--------------|-------|-------|--------------|-------|-------|-----------|-------|-------|--|--------------|-------|---|
| <u>Source of Funds</u> | <u>Account Numbers</u> | <u>Amount</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Savings</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Loan</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Building Fund</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Const. Loan</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Millennium</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Other</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Grant</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>CD</i> | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <i>Total</i> | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |