



Construction Payout Request
The Archdiocese of Chicago
Facilities & Construction Department
P.O. Box 1979
Chicago, IL 60690

PART A

Date _____

Vendor Name _____
 Address _____
 City _____

Contracted for _____
 (type of work)

Parish of _____
 (Name and Address)

Original Contract Price \$ _____
 Extra Work \$ _____
 Deductions \$ _____
 Adjusted Contract Price \$ _____
 Total Work Completed to Date \$ _____
 _____ % Retained \$ _____
 Sub-Total \$ _____
 Total Previous Payments \$ _____
 This Payment * \$ _____

<u>Work Approved</u>
Vendor
Pastor

**NO PAYOUT WILL BE MADE UNLESS THIS FORM
 IS ACCOMPANIED BY A WAIVER OF LIEN**

PART B

<u>Source of Funds</u>	<u>Account Number</u>	<u>Amount</u>
Building Fund	_____	\$ _____
General Savings	_____	\$ _____
Millennium Savings	_____	\$ _____
CD (Maturity Date) ____/____/____	_____	\$ _____
Endowment (Earnings Only)	_____	\$ _____
Loan	_____	\$ _____
Capital Grant	_____	\$ _____
Noise Abatement Grant	_____	\$ _____
Major Gift Capital Grant	_____	\$ _____
Public School Lease	_____	\$ _____
Big Shoulders Capital Grant	_____	\$ _____
Millennium Capital Grant	_____	\$ _____
Other _____	_____	\$ _____
TOTAL		\$ _____*

Parish ID # _____

<u>Funding Approval</u>
Pastor

Date

* Amounts should equal each other

Please Note: The payment instructions must agree with the approved Capital Project Summary Form funding requirement